

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, September 27, 2022
via Zoom**

Directors Present (voting): Paul Borneman
Don Carmichael
Art Coles, Vice Chair
George Comrie
Lynne Gregory, Chair
Cheryl Ward

Director Regrets:

Staff Attending (non voting): Kami Johnson, Administrator

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Doug McCann, Past Belvedere Heights Board Member
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Linda Taylor, Community Support Services

1.0 Call to Order: The Board Chair called the meeting to order at 9:02 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest

D. McCann resigned from the Belvedere Heights Board of Management effective September 20, 2022. D. McCann and his wife are moving into Belvedere Heights LifeLease at the end of October 2022. D. McCann was thanked for his many years of service on the Belvedere Height Board. Doug's resignation letter will be appended to the minutes.

4.0 Approval of Agenda:

#BH-52/22

Moved by A. Coles, seconded by D. Carmichael that be it resolved that the Board of Management accepts the agenda, as presented.

Carried.

5.0 Voice of the Resident – K. Johnson provided the Voice of the Resident. Kami reported on the many silver linings that resulted from the COVID-19 outbreak.

G. Comrie joined the meeting – 9:10 a.m. Quorum remained.

6.0 Approval of Minutes:

#BH-53/22

Moved by C. Ward, seconded by P. Borneman that be it resolved that the minutes of the Board of Management meeting held June 22, 2022, be approved.

Carried.

7.0 Matters Arising:

7.1 Annual Information Meeting

It was stated new Township Councils will take office on November 15, 2022. Because of this, the Board determined that the Annual Information Meeting will take place on January 23, 2023, at 7:00 p.m. via Zoom.

Board members will inform their respective Townships of the date and time. A zoom invitation will be sent out closer to the date.

Referred to Board Members

8.0 New Business:

8.1 Update on LifeLease

The Chair reported that LifeLease is moving along and that the residents are much more settled than they were a few months ago.

It was report that as LifeLease units become available, they will be offered as rental units to healthcare staff. They will be offered first to Belvedere Heights staff, and second to WPSHC/LLTC staff.

It was noted that the unit that past Board member D. McCann will be occupying at the end of October was first offered to healthcare staff, but there was no interest.

C. Ward will be bringing a report regarding LifeLease to the October Board meeting.

9.0 Ancillary Reports:

9.1 Community Support Services

A Community Support Services report by L. Taylor was included in the agenda package for perusal.

L. Taylor remained in the meeting.

10.0 Committee Reports:

10.1 Finance Committee

#BH-54/22

Moved by A. Coles, seconded by C. Ward that the minutes of the Finance Committee meeting held September 27, 2022, be received.

Carried.

10.2 Governance Committee

It was noted that the Orientation Book requires updating. C. Ward will review.

10.3 Long Term Care Ad-hoc Advisory Committee

A meeting with ad-hoc members and MPP Graydon Smith took place on September 23, 2022. It was reported that the meeting was well received. T. Mackenzie was thanked for hosting the meeting at DSSAB. Notes from the meeting will be circulated in the near future.

11.0 Standing Items:

11.1 Fixing Long-Term Care Act, 2021 –

Highlights were as follows:

- Belvedere Heights had a Ministry inspection this week.
- Two new compliance orders have been issued. 1) specific staff training 2) work/activity at home's expense.
- A monetary penalty has been implemented to encourage compliance.
- Fines have been increased.

12.0 Reports:

12.1 Board Chair Report – The Chair reported that today would be her last meeting as Chair of the Belvedere Heights Board of Management. Lynne will be retiring as a McKellar councillor effective November 15, 2022. Lynne was thanked for her work and dedication over her many years on the Board.

12.2 Administrator's Report

K. Johnson reported that:

- Dr. K. Knight will be taking over from Dr. Ladd as Medical Director at Belvedere Heights. A farewell for Dr. Ladd is being held October 12, 2022.
- An overview of the COVID-19 outbreak took place. Public Health visited the home and there were no gaps identified other than purchasing new keyboards for the facility.
- A standard set of orders have been developed to address any COVID-19 outbreaks in the future.
- Critical Incidences were reported.

13.0 Pending:

a) Garden maintenance at LifeLease

14.0 Correspondence: none

15.0 In-Camera:

Specially Invited members exited the meeting 9:57 a.m.

#B-55/22

Moved by G. Comrie, seconded by P. Borneman that the meeting move in-camera – 10:01 a.m.
Carried.

#B-56/22

Moved by A. Coles, seconded by C. Ward that the meeting exit-camera – 10:14 a.m.
Carried.

16.0 Conclusion of Meeting:

#BH-57/22

Moved by G. Comrie, seconded by D. Carmichael that there being no further business to conduct,
the meeting concluded at 10:15 a.m.

L. Gregory, Chair
/nm

