

District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, May 24, 2023
via Zoom

Directors Present (voting): Joe Beleskey
Paul Borneman, Acting Chair
Don Carmichael, Secretary/Treasurer
Cheryl Ward
Pamela Wing
Debbie Zulak

Director Regrets: Art Coles

Guests Attending (non voting):

Guest Regrets: Gail Finnon

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre

1.0 Call to Order: The Board Chair called the meeting to order at 10:15 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 Approval of Agenda:

#BH-50/23

Moved by C. Ward, seconded by D. Carmichael that be it resolved that the Board of Management accepts the agenda, as presented.

Carried.

5.0 Voice of the Resident

K. Johnson presented information on a new activity at Belvedere Heights where newly crocheted blankets are presented as a warm welcome to all new residents.

A recent Mother's Day ceremony was held for residents. Money raised will go to the Alzheimer's Society.

6.0 Approval of Minutes:

#BH-51/23

Moved by D. Carmichael, seconded by J. Beleskey that be it resolved that the minutes of the Board of Management meeting held April 26, 2023, be approved.

Carried.

7.0 Matters Arising: none

8.0 New Business:

a) AdvantAge Ontario Program Membership

Prior to this meeting, Board members participated in an AdvantAge Ontario webcast regarding a new program which provides comprehensive training for people who sit on long term care Boards and committees of management. The program contains 20 modules, and it costs individual organizations \$3500. The Board agreed that it is a worthwhile program and the following motion ensued:

#BH-52/23

Moved by C. Ward, seconded by P. Wing that the Belvedere Heights Board of Management purchase the LTC Board Governance and Leadership education program from AdvantAge Ontario, subject to funding availability.

Carried.

b) Summer Board Meeting Calendar

The Board determined that there will be no scheduled Board meetings in July and August. A meeting may be called by the Chair if an urgent matter arises.

9.0 Committee Reports:

9.1 Finance Committee – May 23, 2023

D. Carmichael reported that Belvedere Heights is currently running a surplus. This is due to having a full compliment of RNs and therefore not having to utilize agency staff.

H. Stephenson will investigate with the Auditor whether Belvedere Heights can maintain a building reserve fund. If the answer is yes, all municipalities will have to be consulted. It was noted that a capital reserve fund does currently exist with no restrictions on it.

Referred to H. Stephenson

Board representatives have not yet heard back from the Bank of Nova Scotia regarding the line of credit/mortgage to buy back the Life Lease units.

A question was raised from the list of disbursements regarding an OR table as it was listed twice. D. Carmicheal will investigate.

Referred to D. Carmichael

#BH-53/23

Moved by J. Beleskey, seconded by C. Ward that the minutes of the Finance Committee meeting held May 23, 2023, be received.

Carried.

9.2 Governance and Partnerships Committee – May 10, 2023

#BH-54/23

Moved by D. Zulak, seconded by J. Beleskey that the minutes of the Governance and Partnerships meeting held May 10, 2023, be received.

Carried.

9.3 Long Term Ad-Hoc Advisory Committee – no meeting was held.

10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021 – no new information was presented.

11.0 Reports:

11.1 Board Chair Report - no report was given.

11.2 Administrator's Report

K. Johnson provided a report. Highlights were as follows:

- Leonardo DiCatrio is fitting in well with the residents and is fully engaged, and excited to be a participant in the pet therapy program.
- CUPE negotiations continue.
- Two critical incidences were reported in the month of May. One was not substantiated. One is being addressed with education sessions and a performance improvement plan.
- A luncheon was held yesterday with MPP Graydon Smith and the Minister of Long-Term Care. The CEO and both long term care Administrators were in attendance. Pressures facing long term care homes was discussed, for example the use of agency staff and challenges surrounding Medical Directors in homes.

120 **Pending:** none

13.0 **Correspondence:** none

14.0 **In-Camera:** no in-camera session was required.

15.0 **Conclusion of Meeting:**

#BH-55/23

Moved by C. Ward, seconded by J. Beleskey that there being no further business to conduct, the meeting concluded at 11:08 a.m.

Carried.