

District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, June 28, 2023
via Zoom

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Art Coles, Chair
Cheryl Ward
Pamela Wing
Debbie Zulak

Director Regrets:

Guests Attending (non voting): Gail Finnson

Guest Regrets:

Advisory Member Attending (non voting):

Advisory Member Regrets: Lynne Gregory

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre

1.0 Call to Order: The Board Chair called the meeting to order at 9:03 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 Approval of Agenda:

#BH-56/23

Moved by A. Coles, seconded by P. Wing that be it resolved that the Board of Management accepts the agenda, as amended: the addition of the Community Support Services financial statements.

Carried.

5.0 Approval of Minutes:

#BH-57/23

Moved by D. Carmichael, seconded by P. Wing that be it resolved that the minutes of the Board of Management meeting held May 24, 2023, be approved.

Carried.

6.0 Matters Arising:

a) AdvantAge Ontario Program Membership

It was decided that the Belvedere Heights Board will partner with the LLTC Board and participate in some of courses offered together in the Fall.

7.0 New Business: none

8.0 Committee Reports:

8.1 Finance Committee – June 26, 2023

Highlights from the Community Support Services Financial Statements:

- Ministry funding was down 19K due to the funds being sent directly to the east side for exercise classes.
- Client recoveries increased.
- 31K spent on repairs for four vehicles and \$19K on gas.
- Volunteer training decreased due to the reclassification of expenses in the previous year. Typically, \$5K is spent in a year.

#BH-58/23

Moved by D. Zulak, seconded by D. Carmichael that the District of Parry Sound (West) Belvedere Heights Home for the Aged - Community Support Services Audited Financial Statements be received.

Carried.

Highlights from the Finance meeting held June 28, 2023:

- Year-to-date \$112K.
- Agency payments decreased to \$33K.
- A 5th Life Lease unit was purchased.
- Belvedere Heights is in good financial shape heading into the summer.

#BH-59/23

Moved by D. Carmichael, seconded by P. Wing that the Multi-Sector Service Accountability Agreement Schedule F – Declaration of Compliance and Long Term Care Home Service Accountability Agreement Schedule E – Declaration of Compliance be approved and submitted to Ontario Health.

Carried.

#BH-60/23

Moved by D. Carmichael, seconded by P. Borneman that the minutes of the Finance Committee meeting held June 26, 2023, be received.

Carried.

9.2 Governance and Partnerships Committee – June 14, 2023

It was determined that the Board will seek explicit consent from all municipalities that they agree with owning the Life Lease units.

#BH-61/23

Moved by D. Zulak, seconded by D. Carmichael that the minutes of the Governance and Partnerships meeting held June 14, 2023, be received.

Carried.

9.3 Long Term Care Ad-hoc Advisory Committee – June 6, 2023

#BH-62/23

Moved by D. Carmichael, seconded by C. Ward that the minutes of the Long Term Care Ad-hoc Advisory Committee meeting held June 6, 2023, be received.

Carried.

10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021 – no new information was presented.

11.0 Reports:

11.1 Board Chair Report

- It was determined that hybrid meeting between the Board and municipal representatives will be scheduled in the Fall. A. Coles will advise P. Borneman of a date and Paul will look for a venue.
- It was suggested that municipalities be invited to a future Board meeting. The date was to be determined.
- A. Coles will forward the invitation regarding the Equity Diversity Inclusion (EDI) Ad-hoc Committee meeting to Board members. This committee will meet 3-4 times over the summer months. If anyone is interested in attending, please let J. Hanna know.

11.2 Administrator's Report

K. Johnson provided a report. Highlights were as follows:

- masking requirements are changing in Long Term Care. A phased approach will be utilized. This will be announced later today. Board members will be sent the press release.

12.0 Voice of the Resident

K. Johnson presented information from the Quality Improvement Committee meeting held June 12, 2023. The presentation will be attached to the minutes of the meeting.

13.0 Pending: none

14.0 Correspondence: none

15.0 In-Camera:

#BH-63/23

Moved by C. Ward, seconded by P. Borneman that the meeting move in-camera – 9:57 a.m.
Carried.

#BH-64/23

Moved by C. Ward, seconded by P. Wing that the meeting move ex-camera – 10:11 a.m.
Carried.

16.0 Conclusion of Meeting:

#BH-65/23

Moved by C. Ward, seconded by J. Beleskey that there being no further business to conduct, the meeting concluded at 10:17 a.m.
Carried.

Art Coles, Chair