

<b>Section:</b> Emergency Planning	<b>Subsection:</b> Emergency Shelter Agreements	<b>Policy Number:</b> EPP-1110
<b>Subject:</b> Shelter Agreements		<b>Effective Date:</b> June 2022, August 2014
<b>Standard:</b>	<b>Authority:</b> CEO	<b>Supersedes:</b> March 2012 April 2009
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**Policy:**

Belvedere Heights shall have written agreements with other organizations that can provide temporary accommodation for Belvedere residents, in an emergency situation.

Belvedere Heights will also receive individuals, from other locations, for a temporary period of time.

**Procedure:**

1. Agreements will be filed in the Emergency Shelter section of the Emergency Planning Manual.
2. Both parties agreeing to the temporary shelter agreement must be aware of the each other's expectations, with regard to staffing, supplies and equipment.
3. Agreements will be reviewed every three years

List of Accepting/receiving residents:

<b>FACILITY</b>	<b>ADDRESS</b>	<b>CONTACT</b>	<b>PHONE #</b>	<b>ACCEPT FROM/ RELOCATE TO</b>	<b>AGREEMENT Confirmed</b>
Lakeland	6 Albert St	Administrator	773 4041 Ext 1018	Both	December 2022

\_\_\_\_\_   
 Authorized Signing Authority

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 Date