

<b>Section:</b> EPP	<b>Subsection:</b> Code Grey Internal Disaster	<b>Policy Number:</b> EPP - 1061
<b>Subject:</b> Fire Alarm System Failure		<b>Reviewed Date:</b> June 2022, Nov 2015
<b>Standard:</b>	<b>Authority:</b> CEO	<b>Supercedes:</b> Dec 2008, Jan 2010 Mar 2013
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**Policy**

- Belvedere Heights shall have in place equipment that monitors the fire alarm system/devices and will alert the facility to any problematic or risk issues.

**Standard**

- The Fire Alarm system is on a battery back up and in the event of hydro failure, the system will immediately be powered by the battery. In addition, the system will be on a generator for backup power.

**Procedure**

1. Huronia is to monitor the fire alarm system. In the event of any malfunction, Huronia will contact the Environmental Services Manager/ designate during regular business hours, Outside of regular business hours the monitoring company will contact the Nurse in Charge should a malfunction arise. She will then call the Environmental Services Manager.
2. If the Environmental Services Manager / designate is able to correct the problem he will do so. If not, he will contact the fire alarm system service representative to evaluate and correct the problem.
3. If the system cannot be restored immediately a Fire Watch will be implement to ensure the safety of residents and staff as follows:
  - a. One manager during day hours will monitor the floors for fire by area:
    - i. Oak /Pine, Non Resident home areas lower level.
    - ii. Willow/ Non-resident home areas
  - b. In the event the problem occurs at night or evening the RN will contact the Manager on Call and the Environmental Services Manager for assistance. Additional staff should be called to come in to assist with fire watch.

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Authorized Signing Authority

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Date