

Section: Emergency Planning Manual	Subsection: Code Grey Internal Disaster	Policy Number: EPP-1054
Subject: Loss of Heat		Review Date: June 2022, Nov 2015
Standard:	Authority: CEO	Supercedes: May 2007, Dec 2008 Mar 2013
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Policy

Belvedere Heights shall have a plan of action for maintaining residents in a warm, comfortable environment, should the facility experience loss of heat.

Procedure:

1. Report heat loss to the Environmental Services Manager. During non-business hours, report to the RN, who will contact the Environmental Services Manager/designate.
2. The Maintenance Department will contact service personnel..
3. Ensure windows and doors are closed.
4. Dress residents warmly and transport to a heated area on their home area or return the resident to beds and provide additional blankets for comfort.
5. Serve hot beverages to residents if possible.
6. The use of heaters may be advisable, provided all aspects of safety are considered.
7. If heat remains off and temperatures cannot be maintained at a safe level with the use of heaters, the CEO/designate shall assess the situation for alternate services or relocation to another part of the building or to an off site location.

Authorized Signing Authority

Date