

<b>Section:</b> Emergency Planning	<b>Subsection:</b> General Measures	<b>Policy Number:</b> EPP 1032
<b>Subject:</b> Service Personnel & Technician Contact in Emergencies		<b>Effective Date:</b> May 2022, March 2012
<b>Standard:</b>	<b>Authority:</b> CEO	<b>Supersedes:</b> Dec 2008
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**Policy**

Belvedere Heights shall maintain a current list of service personnel and technician contact individuals to be called in the event that supplies or services are required during an emergency.

1. Refer to the Service Personnel and Technician Contact List EPP-1032(a) in the event that service or supplies are needed in an emergency situation.
2. Contact the company service personnel or technician to procure needed supplies or request on site attendance, to repair an essential system or piece of equipment that has malfunctioned.

Attachment: Service Personnel & Technician Contact List EPP-1032(a)

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Authorized Signing Authority

\_\_\_\_\_  
Date