

BOARD OF MANAGEMENT FOR THE DISTRICT OF PARRY SOUND WEST
Minutes of Regular Board Meeting
Wednesday, September 26, 2018
Administration Meeting Room

Present: Ms. Debbie Zulak, Chair
Ms. Lynne Gregory
Mr. Doug McCann
Mr. Ted Knight
Ms. Karen Insley Stewart
Ms. Marsha Rivers, CEO
Ms. Billie Torbett, Recording Secretary

Regrets: Mr. Paul Borneman
Mr. Mario Buszynski

- 1.0 CALL TO ORDER:** The Board Chair called the meeting to order at 9:00 a.m.
- 2.0 ITEMS TO BE ADDED TO THE AGENDA:** Report from Friends of Belvedere under Other Business
- 3.0 CONFLICT OF INTEREST:** None
- 4.0 APPROVAL OF MINUTES:**

58/18 "That the minutes of the Regular Meeting held August 22, 2018 be accepted as presented."

DEFERRED TO NEXT BOARD MEETING OCTOBER 24, 2018

5.0 IN-CAMERA MEETING:

59/18 "That the Board of Management move into "In-Camera" Session at 9:12 a.m.

Moved by Ted Knight; Seconded by Lynne Gregory; Carried

MOTION 61/18 TO MOVE INTO PUBLIC SESSION AT 9:45 a.m. WAS PASSED IN-CAMERA

6.0 PRESENTATIONS:

5.1 Bunny Davis - Chair, Family Council—Bunny described the background and role of the Family Council and outlined fundraising events they have hosted in the past.

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7.0 COMMITTEES:

7.1 Steering Committee – Sustainable Core Business – *People Minded Business* Consultants recommended that a Steering Committee made up of Board members be formed. Ted Knight, Lynne Gregory and Karen Insley Stewart expressed interest in taking part in the Committee. A meeting is scheduled for October 19, 2018 at 10:30 a.m. to review a draft RFP.

8.0 BUSINESS ARISING:

8.1 Annual General Meeting – The date is set for October 18, 2018 from 6:00 – 8:00 p.m. in the Fireside Café.

9.0 CORRESPONDENCE:

9.1 Advantage Ontario – Benchmarking Service Report: 2016 LTC Expenditure Comparative Report – Municipal Homes—Questions and discussion followed

9.2 North Bay Parry Sound District Health Unit – Food Safety Inspection Report for Inspection on August 20, 2018—No concerns were raised in the report

10.0 ACCOUNTS PAYABLE:

62/18 “The Board hereby approves the Operating Expenses in the amount of \$ 790,083.72; Life Lease Expenses in the amount of \$ 34,728.75; and Community Support Services Expenses in the amount of \$ 33,089.07 for the month of August, 2018 as per the attached lists.”

Moved by Lynne Gregory;

Seconded by Ted Knight;

Carried

11.0 IN-CAMERA MEETING:

63/18 “That the Board of Management move into “In-Camera” session at 10:31 a.m.”

Moved by Lynne Gregory;

Seconded by Ted Knight;

Carried

MOTION 64/18 TO MOVE INTO PUBLIC SESSION AT 11:05 a.m. WAS PASSED IN-CAMERA

12.0 REPORTS

12.1 Board Chair: No report

12.2 Chief Executive Officer: Discussion followed

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13.0 OTHER BUSINESS:

13.1 Doug McCann reported that the Friends of Belvedere provided \$7,100.00 for 2 new beds for the Home. He also reported that theft is still a problem at some transfer stations. New bins have been built and once installed they should help alleviate this problem.

65/18 "That the Board of Management approve the ONA Contract negotiated by our CEO."

Moved by Karen Insley Stewart; Seconded by Lynne Gregory; Carried

66/18 "That the Board of Management approve the proposed wage grid based on merit and performance."

Moved by Doug McCann; Seconded by Lynne Gregory; Carried

67/18 "That the reports and directions of the Board of Management "In-Camera" session be accepted as presented."

Moved by Doug McCann; Seconded by Lynne Gregory; Carried

68/18 "That the Board adjourn at 11:26 a.m."

Moved by Karen Insley Stewart; Seconded by Doug McCann; Carried


Chair


Secretary-Treasurer

Next Regular Board meeting will be held on Wednesday, October 24, 2018 at 9:00 a.m. in the Administration Room.