

BOARD OF MANAGEMENT FOR THE DISTRICT OF PARRY SOUND WEST
Minutes of Regular Board Meeting
Wednesday, August 22, 2018
Administration Meeting Room

Present: Ms. Debbie Zulak, Chair
Mr. Mario Buszynski
Mr. Paul Borneman
Mr. Doug McCann
Ms. Karen Insley Stewart
Ms. Marsha Rivers, CEO
Ms. Billie Torbett, Recording Secretary

Regrets: Mr. Ted Knight

Absent: Ms. Lynne Gregory

1.0 CALL TO ORDER: The Board Chair called the meeting to order at 9:03 a.m.

2.0 ITEMS TO BE ADDED TO THE AGENDA: Debbie Zulak requested that a Date for the Annual General Meeting be discussed under Other Business. Karen Insley Stewart made a request to present a donation for discussion under Other Business.

3.0 CONFLICT OF INTEREST: None

4.0 APPROVAL OF MINUTES:

50/18 "That the minutes of the Regular Meeting held June 27, 2018 be accepted as presented."

Moved by Mario Buszynski; Seconded by Karen Insley Stewart; Carried

5.0 COMMITTEES:

5.1 Strategic Planning Committee: Discussion followed and it was decided that the new Plan will be shared with the Municipalities and the public after the September Board meeting.

51/18 "That the Board of Management accepts the draft of the Strategic Plan as prepared by People Minded Business Consultants."

Moved by Mario Buszynski; Seconded by Doug McCann; Carried

6.0 BUSINESS ARISING: Doug McCann reported that sales of the Digital Postcards have been brisk.

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7.0 CORRESPONDENCE:

7.1 Letter to Townships and Mortgage Securities letters – discussion followed

8.0 REPORTS

8.1 Board Chair: Debbie Zulak reported on the presentation of the new recycling bins at the Brooks Road Transfer Site. An article written by Doug McCann, including several photographs, has appeared in the North Star.

8.2 Chief Executive Officer: Discussion followed

9.0 OTHER BUSINESS:

9.1 Date of the Annual General Meeting – After discussion, it was felt that the CEO should approach the Township of the Archipelago for their feedback and report back to the next meeting for possible dates.

9.2 Karen Insley Stewart presented the Board with a photo on canvas entitled “Holly, Holly, Holly” in memory of Marjorie H. Insley. Board members thanked Ms. Insley Stewart for her generous donation.

10.0 ACCOUNTS PAYABLE:

52/18 “The Board hereby approves the Operating Expenses in the amount of \$ 823,590.19; Life Lease Expenses in the amount of \$ 234,893.89; and Community Support Services Expenses in the amount of \$ 55,360.30 for the month of June, 2018 as per the attached lists.”

AND

The Board hereby approves the Operating Expenses in the amount of \$ 754,822.45; Life Lease Expenses in the amount of \$ 231,259.23; and Community Support Services Expenses in the amount of \$ 53,557.35 for the month of July, 2018.”

Moved by Doug McCann;

Seconded by Paul Borneman;

Carried

11.0 IN-CAMERA MEETING:

53/18 “That the Board of Management Move into “In-Camera” session at 10:02 a.m.”

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Moved by Karen Insley Stewart; Seconded by Paul Borneman; Carried

56/18 "That the reports and directions of the Board of Management "In-Camera" session be accepted as presented."

Moved by Paul Borneman; Seconded by Doug McCann; Carried

57/18 "That the Board adjourn at 11:28 p.m."

Moved by Karen Insley Stewart; Seconded by Paul Borneman; Carried


Chair


Secretary-Treasurer

Next Regular Board meeting will be held on Wednesday, September 26, 2018 at 9:00 a.m. in the Administration Room.