

BOARD OF MANAGEMENT FOR THE DISTRICT OF PARRY SOUND WEST
Minutes of Regular Board Meeting
Wednesday, October 24, 2018
Administration Meeting Room

Present: Ms. Debbie Zulak, Chair
Ms. Lynne Gregory
Mr. Mario Buszynski
Mr. Paul Borneman
Mr. Doug McCann
Mr. Ted Knight
Ms. Karen Insley Stewart
Ms. Marsha Rivers, CEO
Ms. Billie Torbett, Recording Secretary

Regrets:

- 1.0 CALL TO ORDER:** The Board Chair called the meeting to order at 9:00 a.m.
- 2.0 ITEMS TO BE ADDED TO THE AGENDA:** Ted Knight requested that the Board dates for 2019 be discussed under Other Business.
- 3.0 CONFLICT OF INTEREST:** None
- 4.0 APPROVAL OF MINUTES:**

69/18 "That the minutes of the Regular Meeting held August 22, 2018 be accepted as presented."

Moved by: Mario Buszynski; Seconded by: Lynne Gregory; Carried

70/18 "That the minutes of the Regular Meeting held September 26, 2018 be accepted as presented."

Moved by: Lynne Gregory; Seconded by: Ted Knight; Carried

5.0 COMMITTEES:

5.1 Sustainable Core Business – Request for Proposal

The Committee presented a draft RFP for the Boards consideration. The Board approved draft with one change. The Board provided direction to the CEO to contact other long term care homes as well as the consultants from *People Minded Business* for suggestions. The final RFP will be included with the minutes of this meeting.

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6.0 BUSINESS ARISING:

6.1 CSS Expenses – Linda Taylor described the budget planning process for Community Support Services. The fluctuations in the May and June cheques lists were explained.

6.2 Annual General Meeting - The meeting held on October 18, 2018 was well attended and positive feedback has been received from those who participated. It was felt that any concerns from the Municipalities should be brought forward to the Board where they will be addressed.

7.0 CORRESPONDENCE:

North East LHIN, September 28, 2018 Re: Advance Notice of Community Accountability Planning Submission – discussion followed

North East LHIN, October 5, 2018 Re: Advance Notice of Long-Term Care Home Accountability Planning Submission – discussion followed

8.0 REPORTS

8.1 Board Chair: The Chair reported that the Annual General Meeting was very well received.

8.2 Chief Executive Officer: Report was presented and discussed.

9.0 OTHER BUSINESS:

9.1 Utilization of Social Media – It was felt that public exposure of Belvedere Heights through social media could be beneficial and provided direction to the CEO is to draft a policy for social media usage.

9.2 Future Parking Provision – Doug McCann brought forward a suggestion to look into acquiring properties to expand parking. The Board provided direction for the CEO to contact a local realtor to gather background information regarding market values of neighbouring properties as well as market values for vacant properties owned by Belvedere.

9.3 Ted Knight requested that the meeting in November be moved to the 3rd Wednesday (November 21, 2018) and that the meeting in November of next year also be moved to the 3rd Wednesday (November 20, 2019). All Board members were in agreement.

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10.0 ACCOUNTS PAYABLE:

71/18 "That the Board hereby approves the Operating Expenses in the amount of \$ 808,377.12; Life Lease Expenses in the amount of \$ 15,409.37; and Community Support Services Expenses in the amount of \$ 53,475.91 for the month of September, 2018."

Moved by: Ted Knight;

Seconded by: Paul Borneman;

Carried

11.0 IN-CAMERA MEETING:

72/18 "That the Board of Management move into "In-Camera" session at 10:40 a.m."

Moved by: Doug McCann;

Seconded by: Ted Knight;

Carried

75/18 "That the reports and directions of the Board of Management "In-Camera" session be accepted as presented."

Moved by: Lynne Gregory

Seconded by: Ted Knight

Carried


76/18 "That the Board adjourn at 11:10 a.m."

Moved by: Lynne Gregory

Seconded by: Doug McCann

Carried


Chair


Secretary-Treasurer

Next Regular Board meeting will be held on Wednesday, November 21, 2018 at 9:00 a.m. in the Administration Room.

