

BOARD OF MANAGEMENT FOR THE DISTRICT OF PARRY SOUND WEST
Minutes of Regular Board Meeting
Wednesday, March 28, 2018
Administration Meeting Room

Present: Ms. Debbie Zulak, Chair
Ms. Lynne Gregory
Mr. Paul Borneman
Mr. Doug McCann
Mr. Ted Knight (joined by teleconference)
Ms. Karen Insley Stewart
Ms. Marsha Rivers, CEO
Ms. Billie Torbett, Recording Secretary

Regrets: Mr. Mario Buszynski

1.0 CALL TO ORDER: The Board Chair called the meeting to order at 9:03 a.m.

2.0 ITEMS TO BE ADDED TO THE AGENDA: Karen Insley Stewart asked to have one item added under "In-Camera"

3.0 CONFLICT OF INTEREST: None

4.0 APPROVAL OF MINUTES:

14/18 "That the minutes of the Regular Meeting held February 28, 2018 be accepted as presented."

Moved by: Lynne Gregory

Seconded by: Doug McCann

Carried

5.0 COMMITTEES:

5.1 Strategic Planning Committee – *People Minded Business* consultants were on-site March 25th and 26th, 2018 to conduct focus groups and stakeholder interviews. A follow up meeting is scheduled for April 13th at 9am. The planning session is scheduled for April 24th at 9am.

6.0 BUSINESS ARISING:

6.1 Long Term Care Home Service Accountability Agreement (2018-19) – discussion followed.

15/18 "That the Board authorize the Board Chair and CEO to sign the attached Long-Term Care Home Service Accountability Agreement (L-SAA) for the period April 1, 2018 to March 31, 2019."

Moved by: Karen Insley Stewart

Seconded by: Lynne Gregory

Carried

7.0 CORRESPONDENCE:

7.1 March 2, 2018 Email-Access and Privacy Office Ministry of Health and Long-Term Care re: FIPPA Request A-2017-00173-Third Party Notification

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10.0 ACCOUNTS PAYABLE:

18/18 "That the Board hereby approves the Operating Expenses in the amount of \$ 799,240.67; Life Lease Expenses in the amount of \$ 12,293.86; and Community Support Services Expenses in the amount of \$ 46,813.06 for the month of February, 2018."

Moved by: Lynne Gregory Seconded by: Paul Borneman Carried

11.0 IN-CAMERA MEETING:

19/18 "That the Board of Management move into "In-Camera" Session at 10:27 a.m."

Moved by: Karen Insley Stewart Seconded by: Lynne Gregory Carried

22/18 "That the reports and directions of the Board of Management "In-Camera" session be accepted as presented."

Moved by: Paul Borneman Seconded by Doug McCann Carried

12.0 ELECTIONS

SECRETARY TREASURER:

23/18 "That Mario Buszynski be elected Secretary Treasurer of the Board of Management for the period April 1, 2018 to November 30, 2018."

Moved by: Lynne Gregory Seconded by: Doug McCann Carried

FINANCE COMMITTEE:

24/18 "That the following Board Members be appointed by the Board to sit on the Finance Committee of the Board of Management for the period April 1, 2018 to November 30, 2018:

Mario Buszynski; Debbie Zulak; Paul Borneman Karen Insley Stewart"

Moved by: Paul Borneman Seconded by: Lynne Gregory Carried

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HUMAN RESOURCES COMMITTEE:

25/18 "That the following Board Members be appointed by the Board to sit on the Human Resources Committee of the Board of Management for the period April 1, 2018 to November 30, 2018:

Ted Knight; Doug McCann; Karen Insley Stewart; Lynne Gregory:"

Moved by: Doug McCann Seconded by: Lynne Gregory Carried

FUNDRAISING COMMITTEE

26/18 "That the following Board Members be appointed by the Board to sit on the Fundraising Committee of the Board of Management for the period April 1, 2018 to November 30, 2018:

Doug McCann"

Moved by: Karen Insley Stewart Seconded by: Lynne Gregory Carried

13.0 ADJOURNMENT:

27/18 "That the Board adjourn at 11:50 a.m."

Moved by: Lynne Gregory Seconded by: Doug McCann Carried


Chair


Secretary-Treasurer

Next Regular Board meeting will be held on **Wednesday, April 25, 2018 at 9:00 a.m. in the Administration Room.**